

AADHAAR FACE-AUTHENTICATION

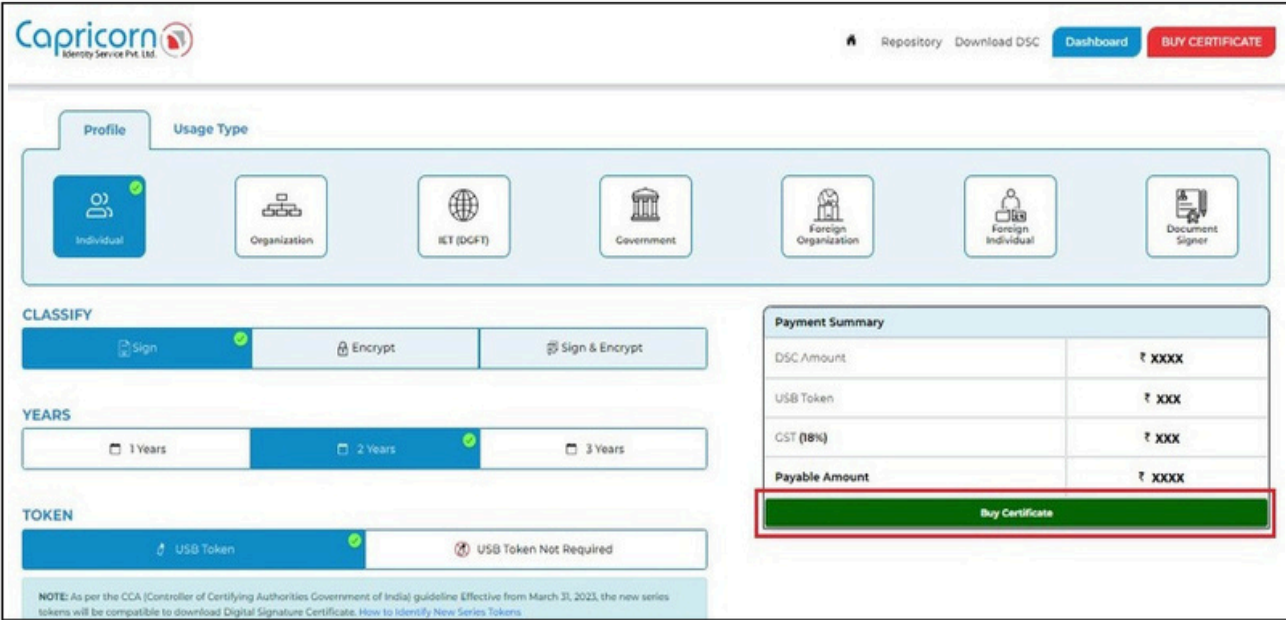
INDIVIDUAL DSC PROCEDURE

INDIVIDUAL - ONLINE AADHAAR FACE-AUTHENTICATION BASED DSC PROCEDURE

Navigate to the [Capricorn website](#) and select the **“Buy Certificate”** option to begin the DSC purchase process.

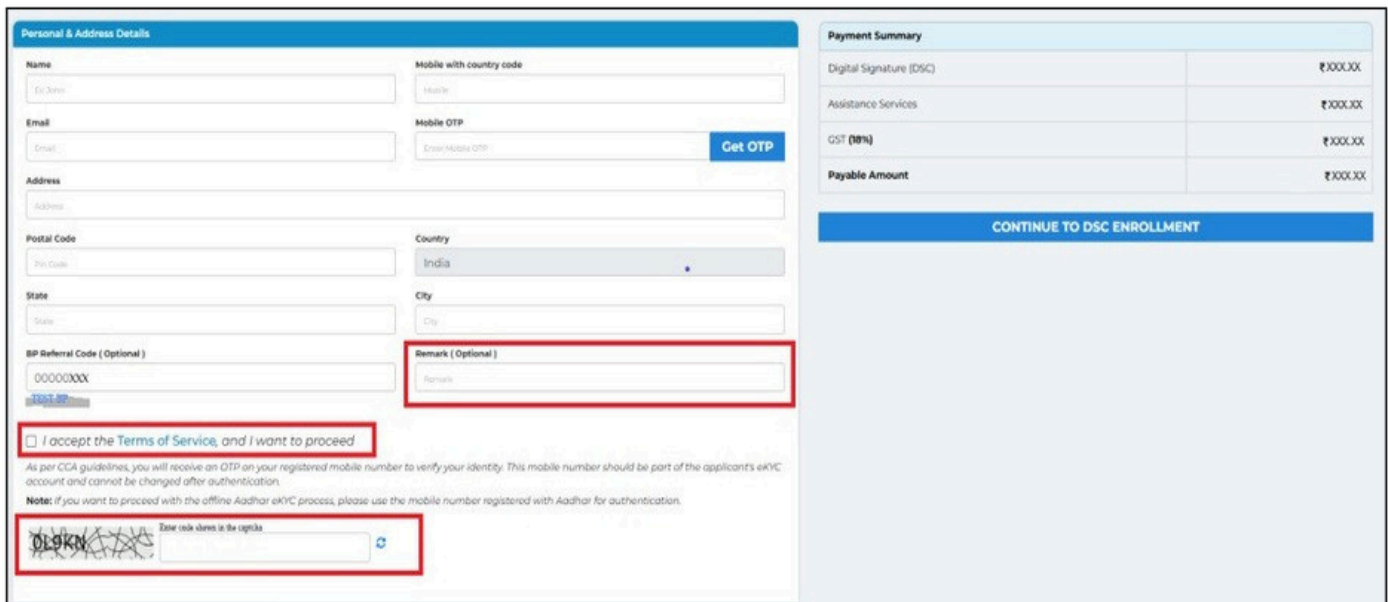


Choose the type of DSC you wish to purchase from the product selection options. After selecting the **Individual DSC** type, click on the **“Buy Certificate”** tab. If you want a **TOKEN** with your DSC, you need to choose **TOKEN**, or else, you can select **USB TOKEN NOT REQUIRED**.



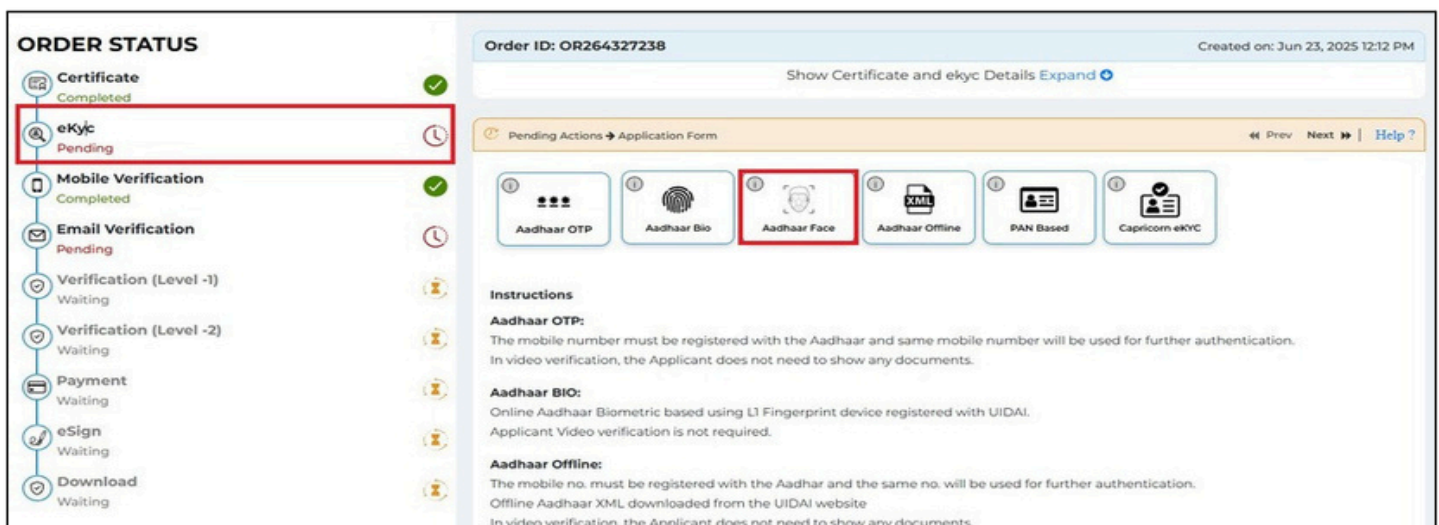
Fill in your Name, Email, Mobile Number, and Address. Click **“Get OTP”**. Enter the **OTP** received on your mobile. If you have a **BP Referral Code**, enter it; if not, proceed without it. You can enter any reference in the **remark** field related to the order (**It is optional**).

Select the **“Terms of Services”** and **“I'm not a robot”** checkboxes. Click **“Continue to DSC Enrollment”** to proceed.



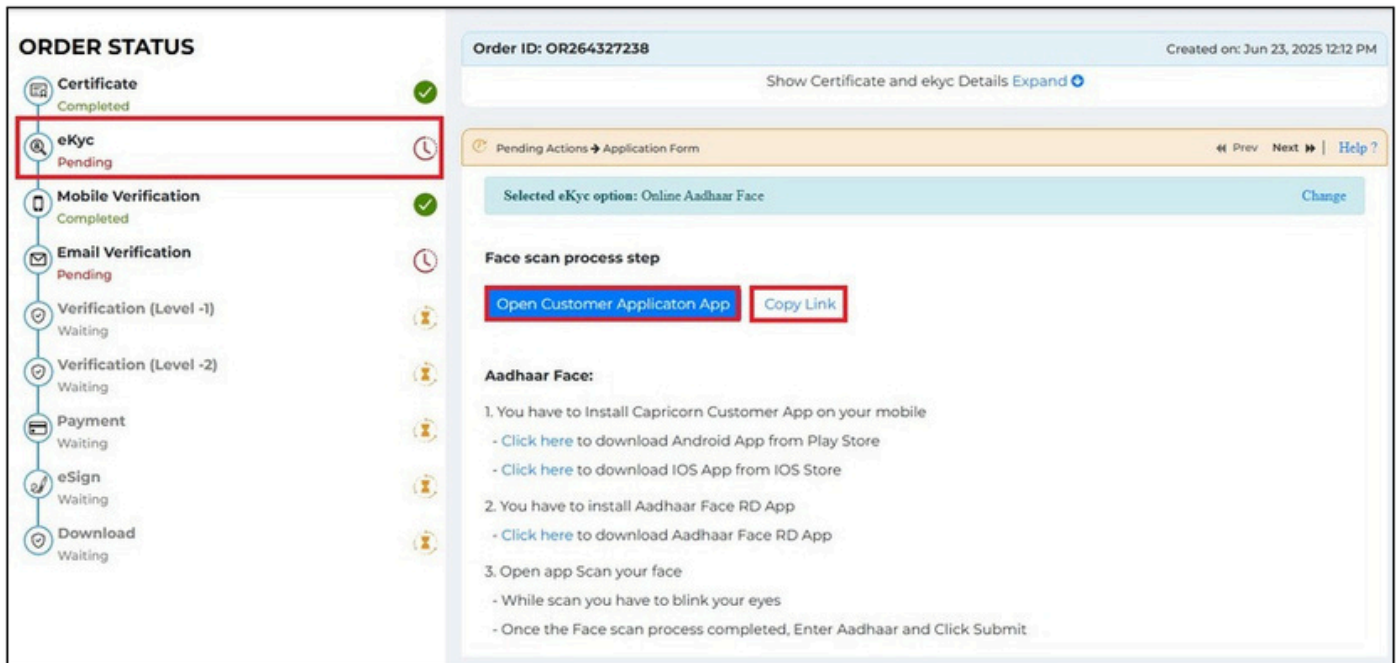
The screenshot shows a web form for DSC enrollment. On the left, under 'Personal & Address Details', there are fields for Name, Email, Address, Postal Code, State, BP Referral Code (Optional), Mobile with country code, Mobile OTP, Country (set to India), and City. A 'Get OTP' button is next to the Mobile OTP field. Below these fields are two checkboxes: 'I accept the Terms of Service, and I want to proceed' and 'I'm not a robot'. A CAPTCHA image is also present. On the right, a 'Payment Summary' table shows amounts for Digital Signature (DSC), Assistance Services, GST (18%), and Payable Amount, all listed as ₹XXXXXX. A blue button labeled 'CONTINUE TO DSC ENROLLMENT' is at the bottom right. Red boxes highlight the 'Remark (Optional)' field, the 'I accept the Terms of Service, and I want to proceed' checkbox, and the CAPTCHA area.

Click on the **“AADHAAR FACE”** option to proceed with your DSC application.



The screenshot shows the 'ORDER STATUS' page for Order ID: OR264327238, created on Jun 23, 2025 12:12 PM. A progress bar on the left shows the following steps: Certificate (Completed), eKyc (Pending), Mobile Verification (Completed), Email Verification (Pending), Verification (Level -1) (Waiting), Verification (Level -2) (Waiting), Payment (Waiting), eSign (Waiting), and Download (Waiting). The 'eKyc' step is highlighted with a red box. On the right, under 'Pending Actions', there are six options: Aadhaar OTP, Aadhaar Bio, Aadhaar Face (highlighted with a red box), Aadhaar Offline, PAN Based, and Capricorn eKYC. Below this, 'Instructions' are provided for each option: Aadhaar OTP, Aadhaar Bio, and Aadhaar Offline.

Now, you'll get two options: **Open Customer Application App** and **Copy Link**, as shown in the picture below.



Note: We recommend completing the **Online Aadhaar Face Authentication** using a **Mobile Phone** to ensure a smooth and uninterrupted process.

Open Customer Application App:

- **On Desktop Browser:** Clicking on this will redirect you to the Play Store web page for the Capricorn Customer Application.
- **On Mobile Browser:** Clicking on this will redirect you to the Play Store to install the Capricorn Customer Application, if not already installed.
- **If Installed on Mobile:** If the Capricorn Customer Application is already installed, clicking will directly launch the app to proceed further.

Copy Link: You can copy the link for downloading the Capricorn Customer Application and send it directly to the applicant via any medium (Email, WhatsApp, etc).

Capricorn Customer Application: You have to install the Capricorn Customer App on your mobile:

[Click here](#) to download the Android App from the Play Store

[Click here](#) to download IOS App from IOS Store

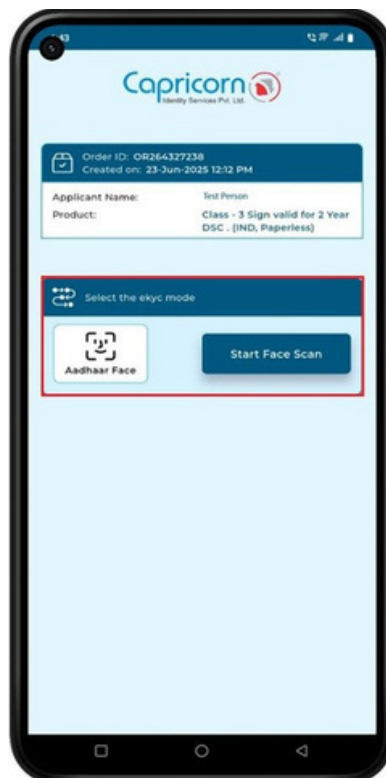
After Installation (or if already installed):

Click on **“Open Customer Application App”**. This will launch the Capricorn Customer Application and prompt you to complete the **Aadhaar Face Authentication** to proceed further.

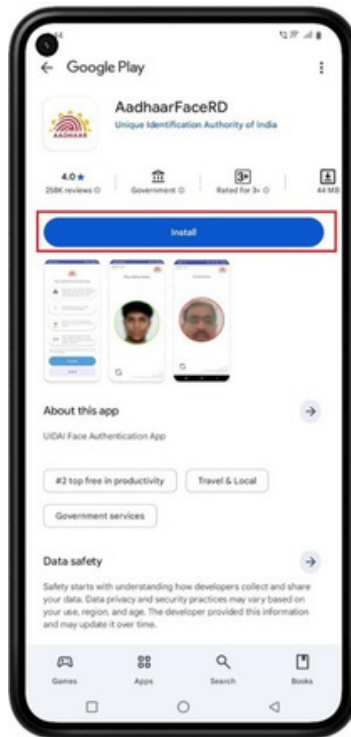
OR

You can **copy the Link** and send it to the applicant. When the applicant clicks on the link, it will launch the Capricorn Customer Application and prompt them to complete the **Aadhaar Face Authentication** to proceed further.

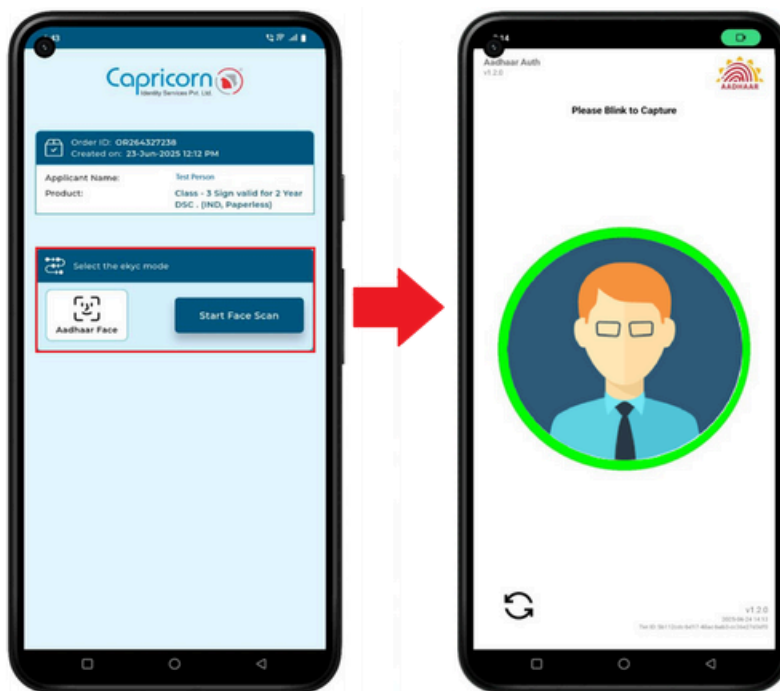
Once you're redirected to the Capricorn Customer Application, you have to click on **“Start Face Scan”**.



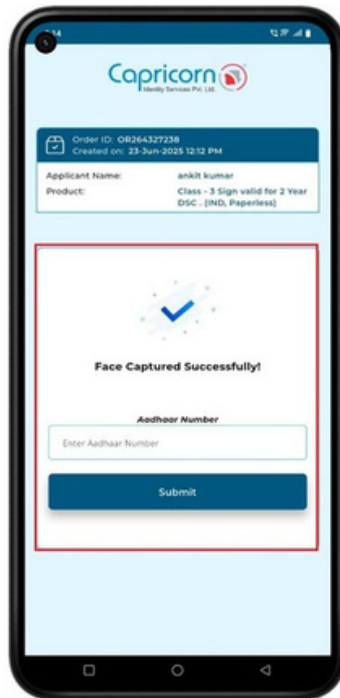
Now, it will ask you to install the [AADHAARFACE RD](#) App.



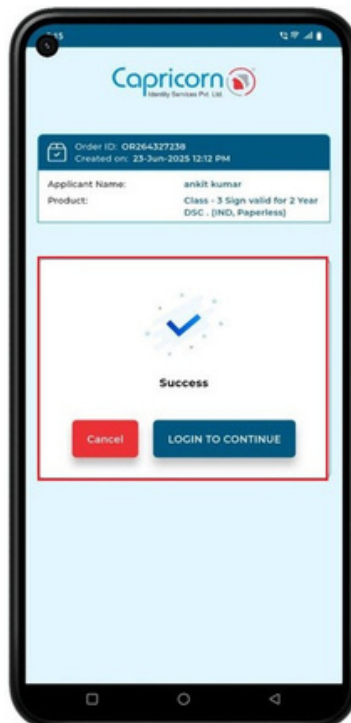
After successfully installing the [AADHAARFACE RD](#) App, come to the **Customer Application App** and click **“Start Face Scan”**.



After successfully scanning your face, it will prompt you to enter your Aadhaar number.

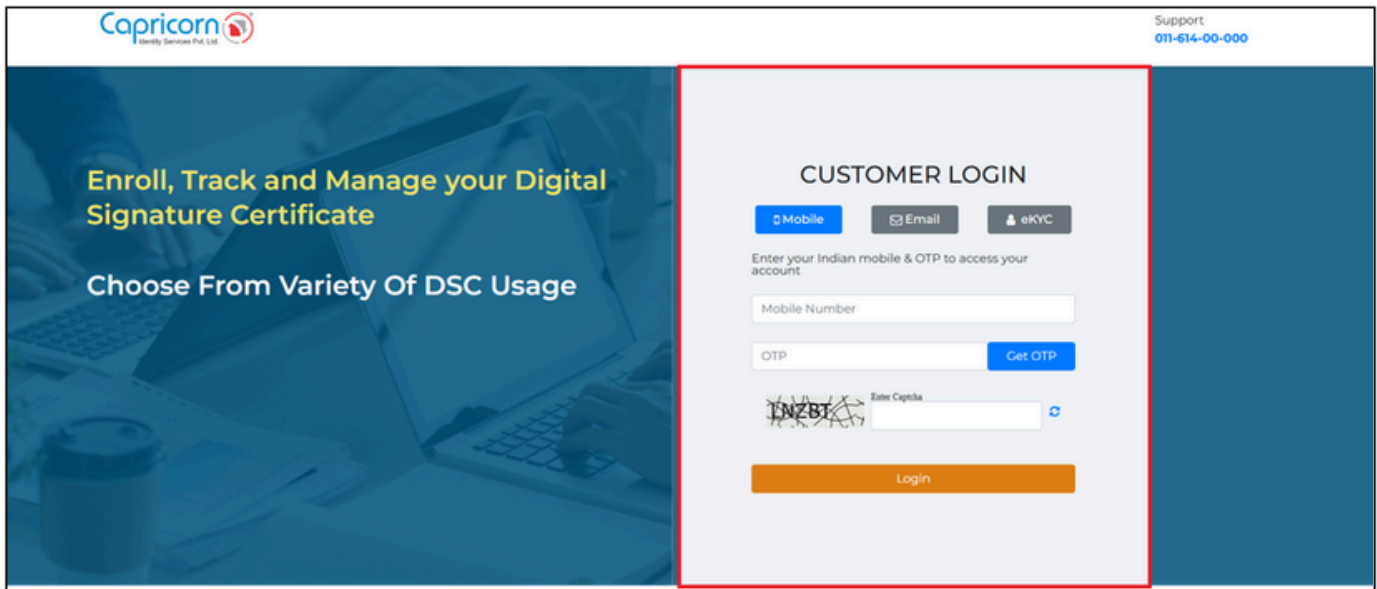


Once your Aadhaar Number and Face are verified by UIDAI, it will prompt you **“SUCCESS”**. After this, you can proceed with the **CustomerApplication App**, or you can proceed with your web browser as well.



After face authentication is completed by the Applicant, you can proceed with the web browser.

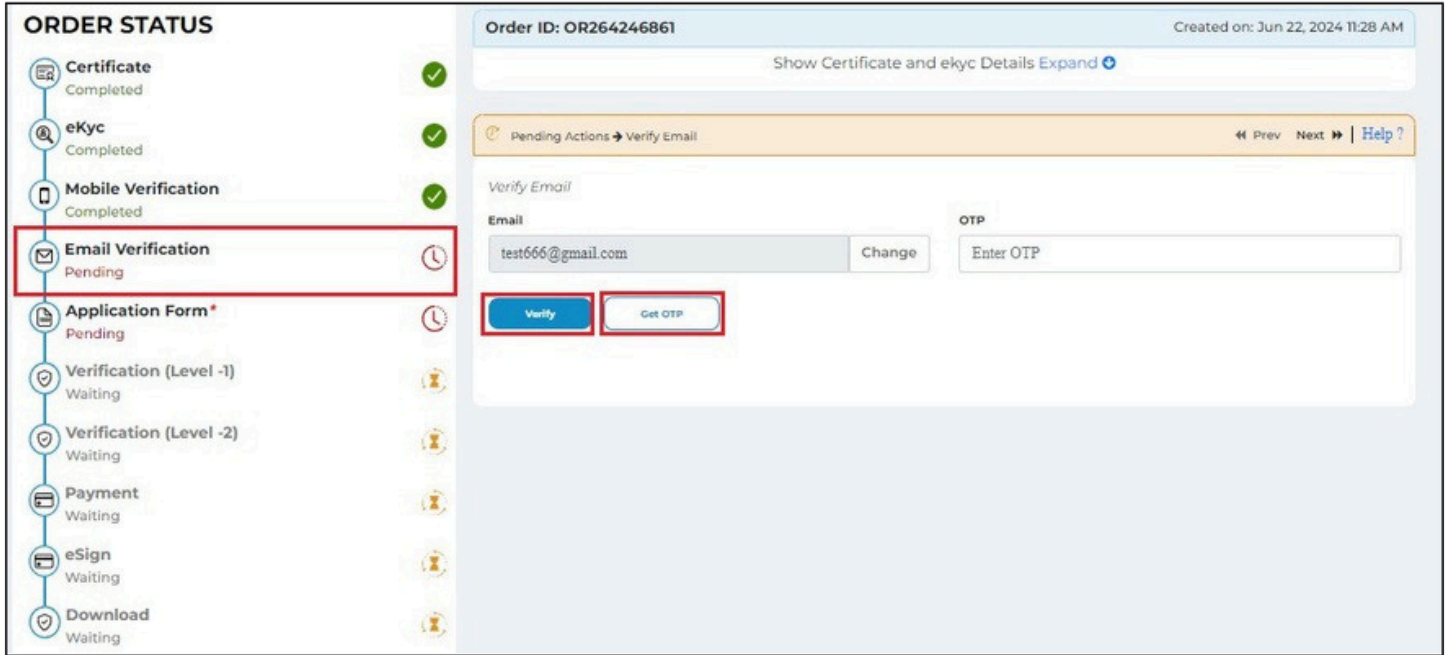
Go to our [website](#), log in with the applicant's registered mobile/email OTP.



After logging in with the applicant's registered mobile/email OTP, click on **“Action”**.



Verify your email by following the prompts to complete the email verification process.



ORDER STATUS

Order ID: OR264246861 Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details Expand

Pending Actions → Verify Email

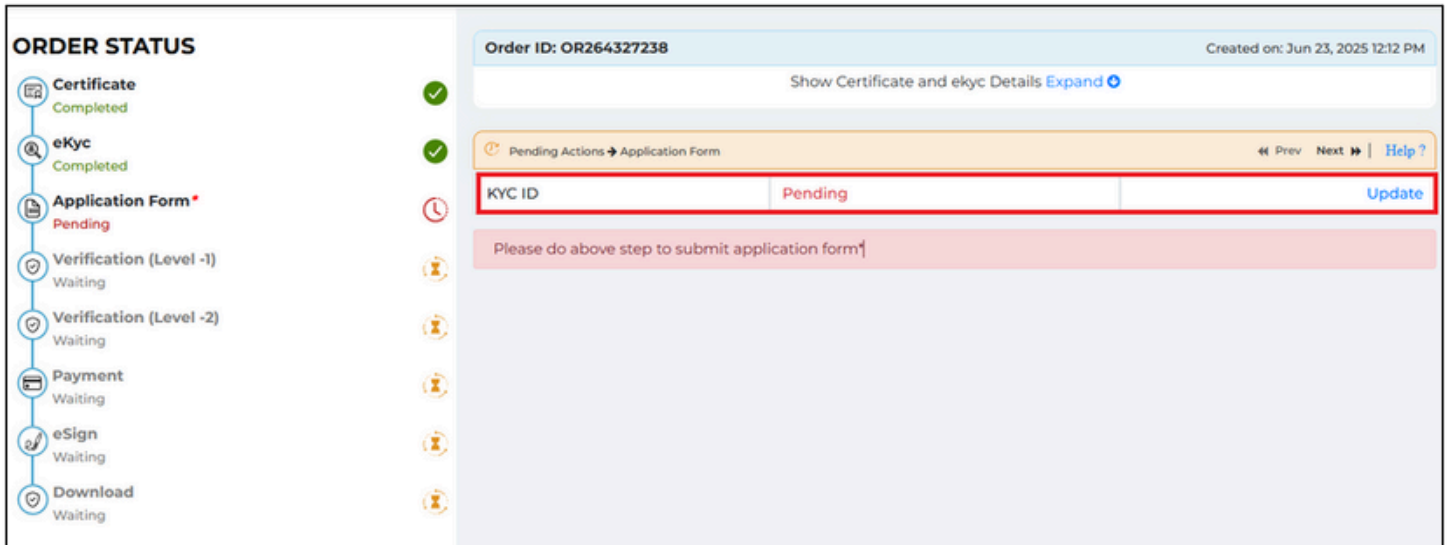
Verify Email

Email: test006@gmail.com Change

OTP: Enter OTP

Verify Get OTP

After that, click on **“Update”** to complete the KYC ID.



ORDER STATUS

Order ID: OR264327238 Created on: Jun 23, 2025 12:12 PM

Show Certificate and ekyc Details Expand

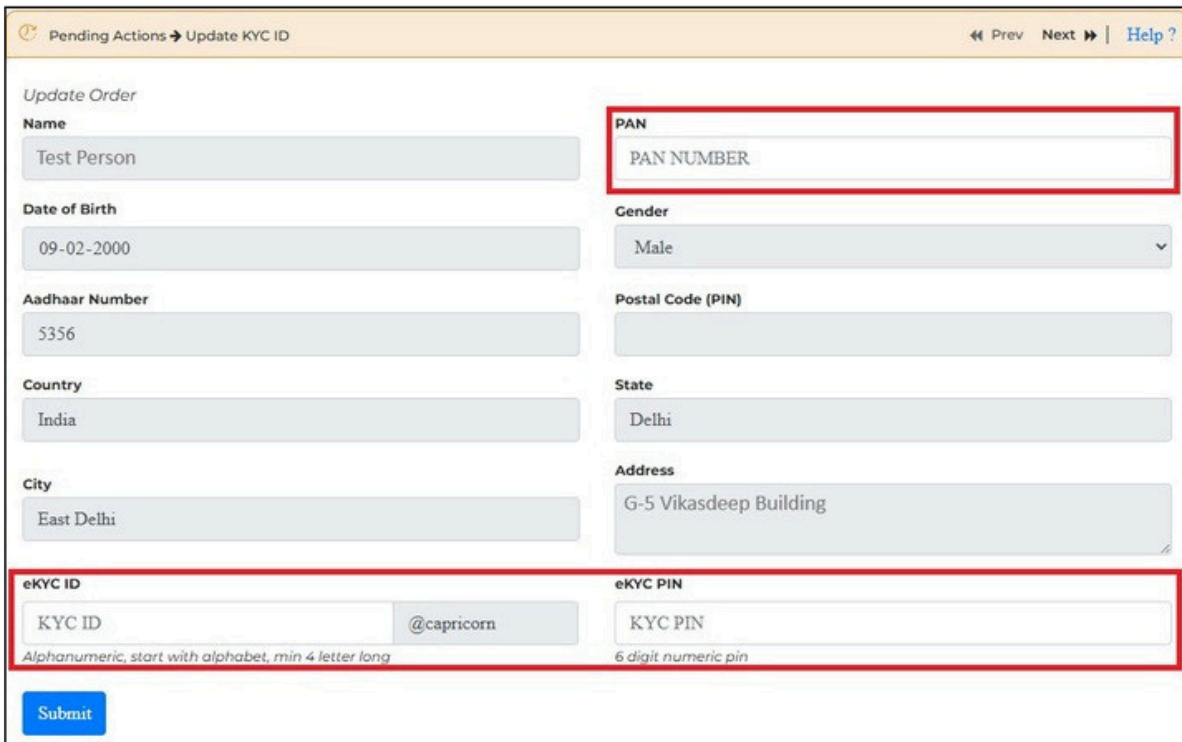
Pending Actions → Application Form

KYC ID	Pending	Update
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Please do above step to submit application form

Please fill in the required details with your eKYC ID & eKYC pin:

- Please mention PAN Number.
- eKYC ID should be set according to the customer's name with some more numbers or letters to make it distinct.
- eKYC pin is a six-digit pin that you can set according to your preferences.
- Click **“Submit”** to move forward.



Update Order

Name
Test Person

Date of Birth
09-02-2000

Aadhaar Number
5356

Country
India

City
East Delhi

PAN
PAN NUMBER

Gender
Male

Postal Code (PIN)

State
Delhi

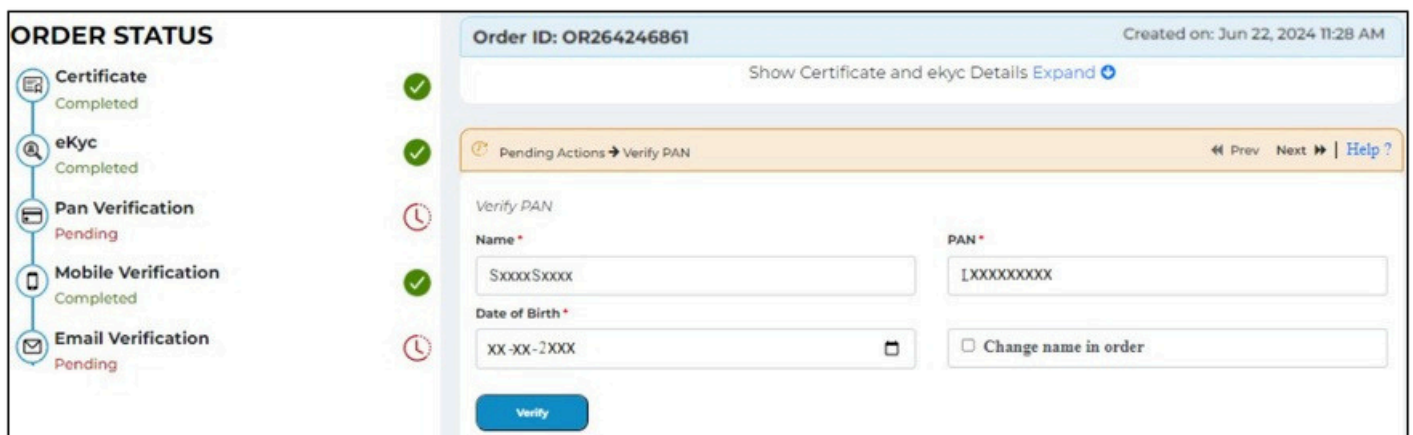
Address
G-5 Vikasdeep Building

eKYC ID
KYC ID @capricorn
Alphanumeric, start with alphabet, min 4 letter long

eKYC PIN
KYC PIN
6 digit numeric pin

Submit

If you have mentioned your PAN number, you have to verify your **NAME** and **DATE** of Birth as per your PAN/NSDL Data.



ORDER STATUS

- Certificate** Completed
- eKyc** Completed
- Pan Verification** Pending
- Mobile Verification** Completed
- Email Verification** Pending

Order ID: OR264246861 Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details Expand

Pending Actions → Verify PAN

Verify PAN

Name *
SxxxxSxxxx

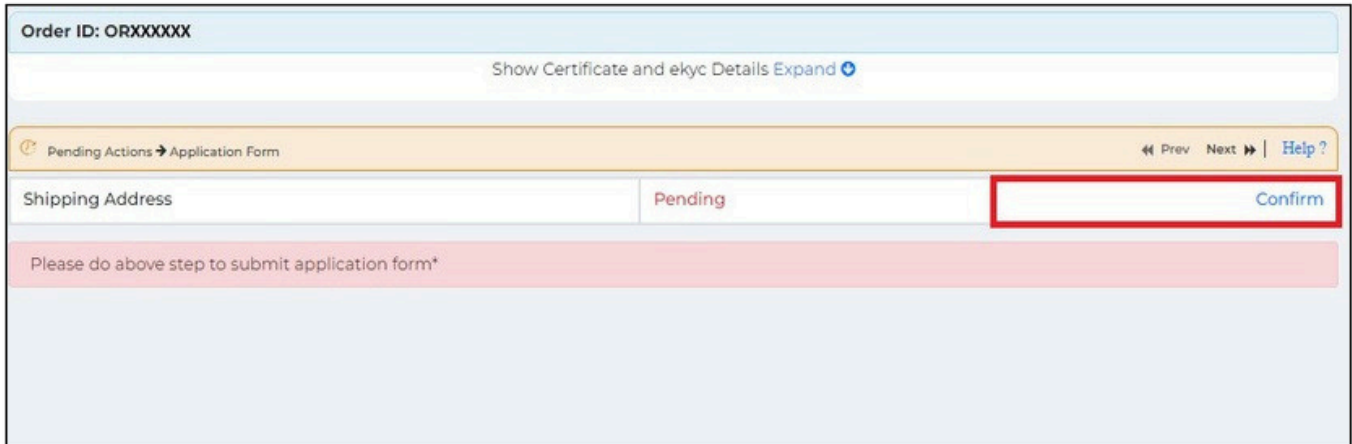
DATE OF BIRTH *
XX-XX-2XXX

PAN *
LXXXXXXXX

Change name in order

Verify

After completing the above verification, if you had opted for **TOKEN REQUIRED** at the time of product selection. Then, you have to confirm your delivery address for token delivery.

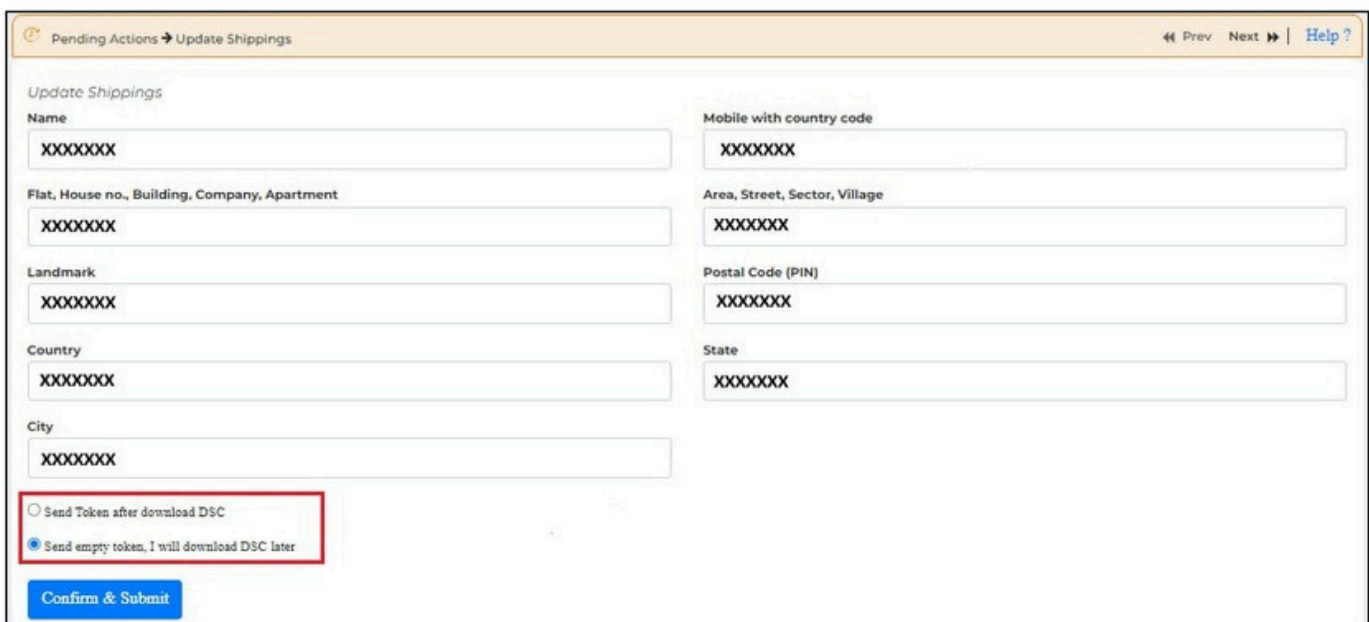


The screenshot shows a web interface for an application form. At the top, it displays 'Order ID: ORXXXXXX' and a link to 'Show Certificate and ekyc Details Expand'. Below this is a navigation bar with 'Pending Actions → Application Form' and navigation buttons for 'Prev', 'Next', and 'Help?'. The main content area has a table with two columns: 'Shipping Address' and 'Pending'. A red box highlights a 'Confirm' button in the 'Pending' column. Below the table, a pink message box says 'Please do above step to submit application form*'. The background is light blue.

Along with the delivery address, you can choose options:

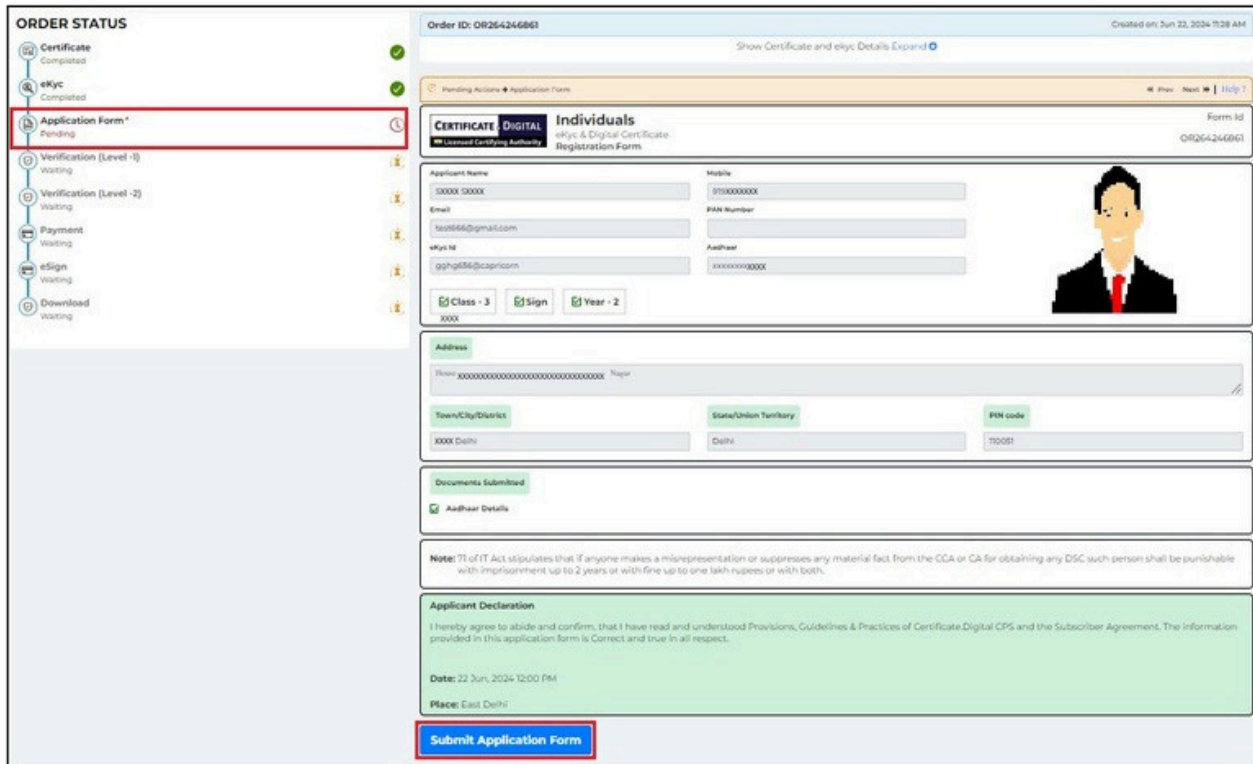
1. Send the Token after downloading DSC.
2. Send an Empty Token, I will download DSC later.

Then, click the **“Confirm & Submit”** button.



The screenshot shows a web interface for updating shipping information. The title is 'Update Shippings'. There are two columns of input fields. The left column contains: 'Name' (XXXXXXX), 'Flat, House no., Building, Company, Apartment' (XXXXXXX), 'Landmark' (XXXXXXX), 'Country' (XXXXXXX), and 'City' (XXXXXXX). The right column contains: 'Mobile with country code' (XXXXXXX), 'Area, Street, Sector, Village' (XXXXXXX), 'Postal Code (PIN)' (XXXXXXX), and 'State' (XXXXXXX). At the bottom, there are two radio button options: 'Send Token after download DSC' (unselected) and 'Send empty token, I will download DSC later' (selected). A red box highlights these radio buttons. Below the radio buttons is a blue 'Confirm & Submit' button. The background is light blue.

Now, you will need to submit the **“Application Form”**.



ORDER STATUS

Order ID: OR264246861 Created on: Jun 22, 2024 11:28 AM

Certificate Completed
 eKyc Completed
 Application Form* Pending
 Verification (Level -1) Waiting
 Verification (Level -2) Waiting
 Payment Waiting
 eSign Waiting
 Download Waiting

CERTIFICATE: DIGITAL Individuals
 eKyc & Digital Certificate Registration Form
 Form ID: OR264246861

Applicant Name: SXXXX SXXXX Mobile: 91XXXXXXX
 Email: sa066@gmail.com PAN Number: XXXXXXXX
 eKyc ID: ggh66@capricorn Aadhaar: XXXXXXXXXX
 Class - 3 Sign Year - 2

Address: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
 Town/City/District: XXXX Delhi State/Union Territory: Delhi PIN code: 110001

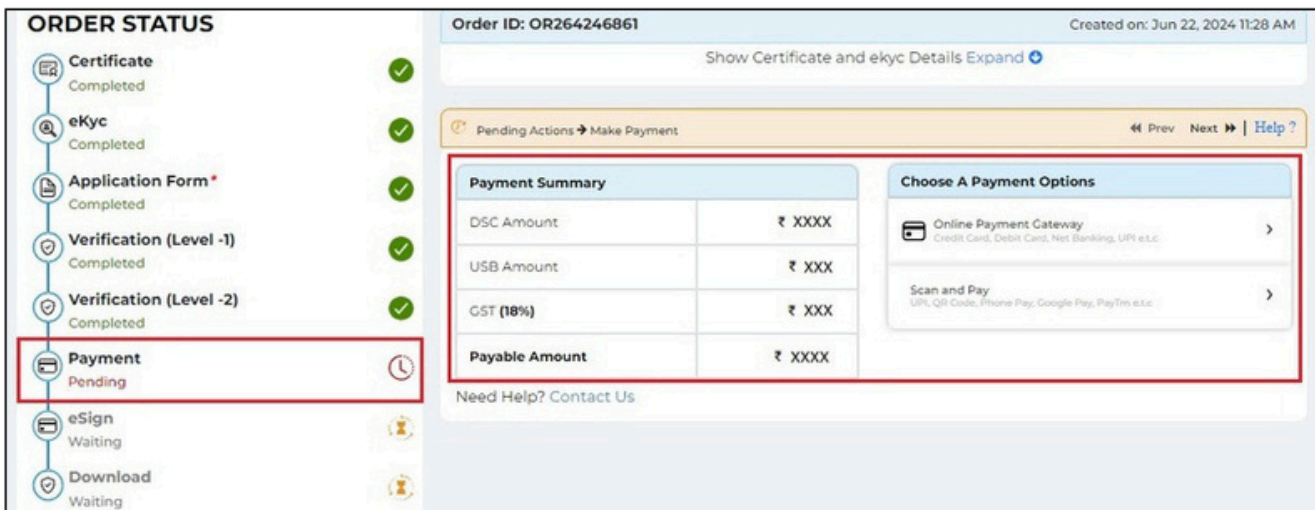
Documents Submitted: Aadhaar Details

Note: 71 of IT Act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

Applicant Declaration
 I hereby agree to abide and confirm, that I have read and understood Provisions, Guidelines & Practices of Certificate.Digital CPS and the Subscriber Agreement. The information provided in this application form is Correct and true in all respect.
 Date: 22 Jun, 2024 12:00 PM
 Place: East Delhi

Submit Application Form

Once the application form is submitted, your order will be sent for verification. The verification will be conducted by Capricorn CA. Please wait for this process to be completed. After your order has been verified, you will need to finalize the payment for your order. Make sure to complete this step to ensure the processing of your Digital Signature Certificate.



ORDER STATUS

Order ID: OR264246861 Created on: Jun 22, 2024 11:28 AM

Certificate Completed
 eKyc Completed
 Application Form* Completed
 Verification (Level -1) Completed
 Verification (Level -2) Completed
 Payment Pending
 eSign Waiting
 Download Waiting

Pending Actions → Make Payment

Payment Summary	
DSC Amount	₹ XXXX
USB Amount	₹ XXX
GST (18%)	₹ XXX
Payable Amount	₹ XXXX

Choose A Payment Options


- Online Payment Gateway
Credit Card, Debit Card, Net Banking, UPI e.t.c.
- Scan and Pay
UPI, QR Code, Phone Pay, Google Pay, PayTm e.t.c.

Need Help? Contact Us

Once the payment is completed, a prompt will appear.

Click on **“CONTINUE TO DSC ENROLLMENT”** to proceed to the next steps.

Payment Successful!



Transaction Details

Order ID	OR264246861
Transaction ID	3595XXXXXXXXXXXXXXXXXXXX
Payment Status	success
Amount	₹ XXXX /-
Name	Sagar Sethi
Mobile	919XXXXXXXX
Email	test666@gmail.com

CONTINUE TO DSC ENROLLMENT

Note: Invoice will be generated and send to registered email & mobile

After the payment, you need to eSign your **“Subscriber Agreement”**.

As shown in the screenshot below, click on the **“Click here to login”** link to continue.

ORDER STATUS

- ✔ Certificate Completed
- ✔ eKyc Completed
- ✔ Application Form* Completed
- ✔ Verification (Level -1) Completed
- ✔ Verification (Level -2) Completed
- ✔ Payment Completed
- 🕒 eSign Pending
- 🕒 Download Waiting

Order ID: OR264246861 Created on: Jun 22, 2024 11:28 AM

Show Certificate and ekyc Details [Expand](#)

🕒 Pending Actions → eSign ◀ Prev Next ▶ | [Help ?](#)

Subscriber Agreement and DSC Form eSign

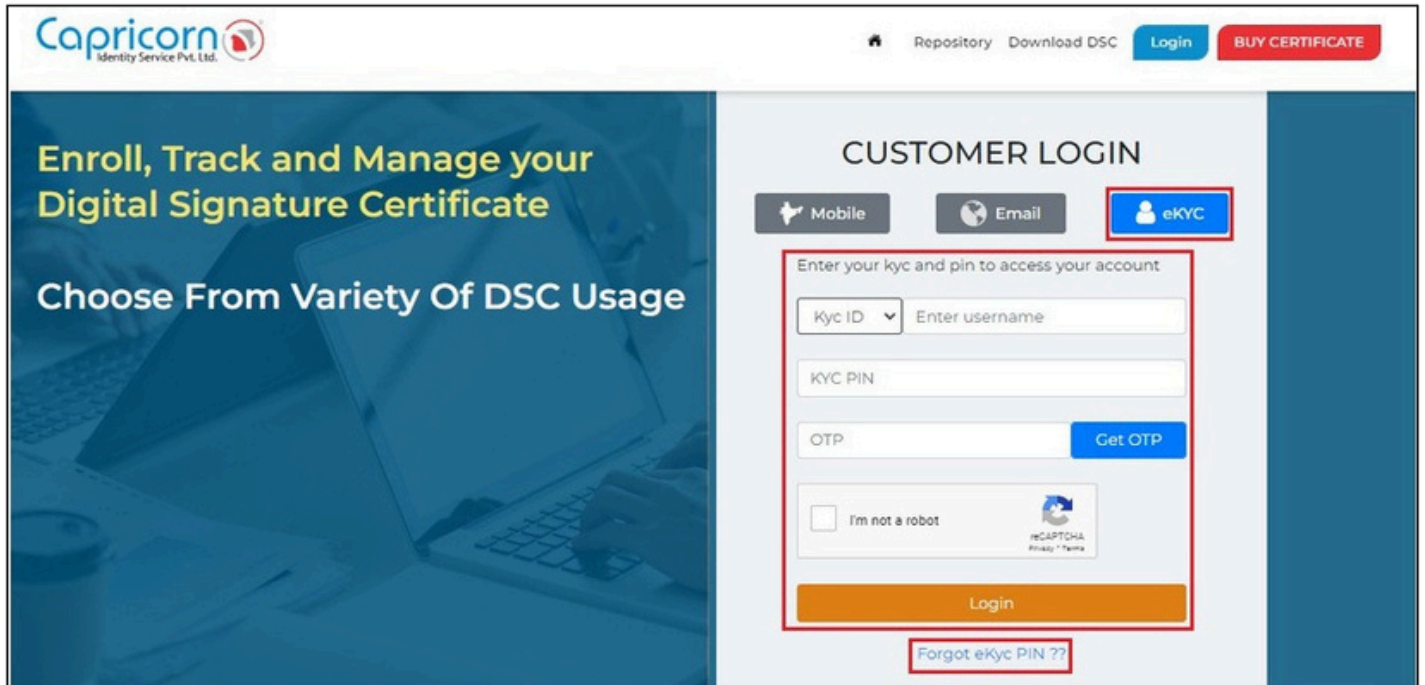
As per CCA guidelines, applicants must read and e-sign the Subscriber Agreement and DSC Application Form to enable DSC download. Follow these simple steps to activate your digital signature certificate. You will redirected to eSign.Digital to Sign the document.

KYCID : gghg656@capricorn

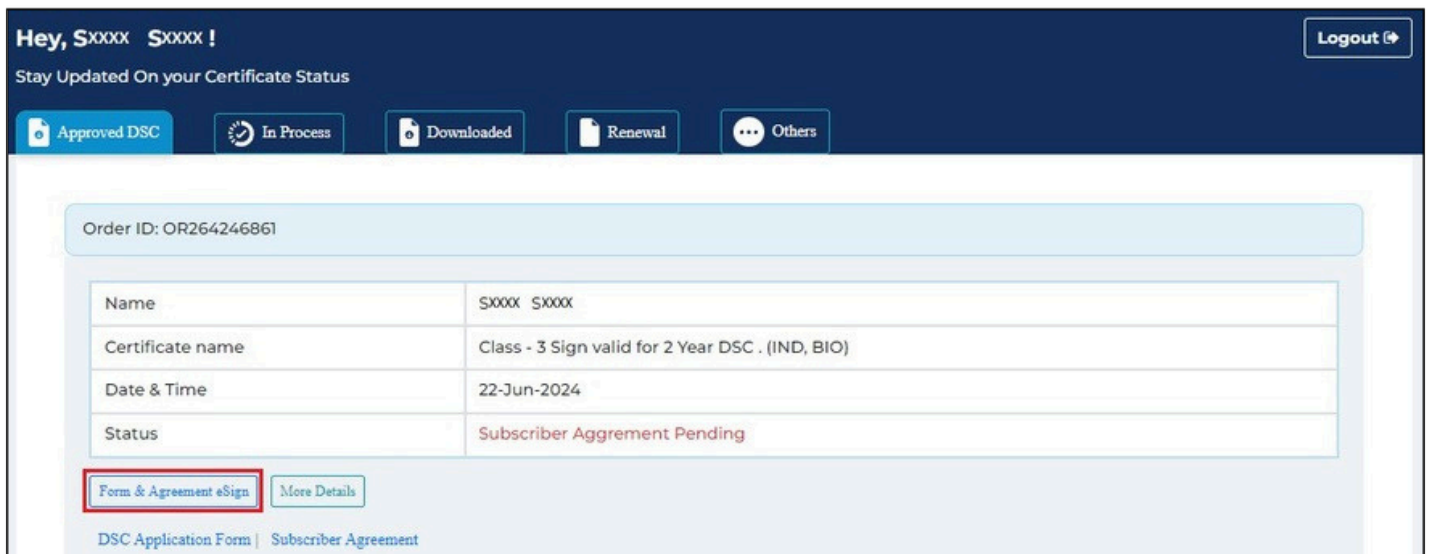
Please Login with Kyc to activate order and download DSC Click here to login

Forgot PIN ??
eKyc Dashboard

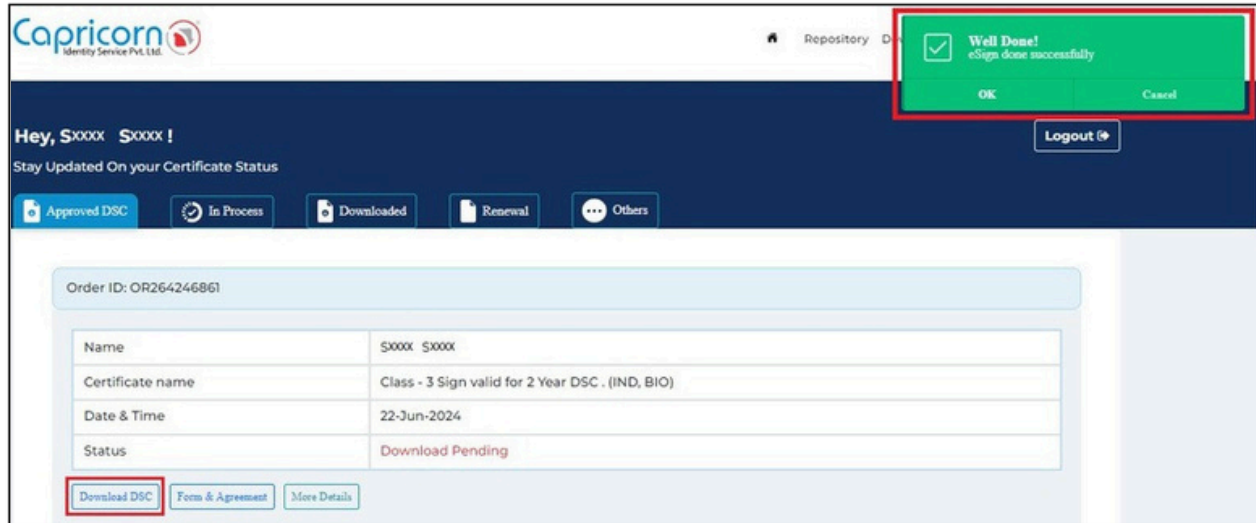
You will need to log in using your eKYC credentials.



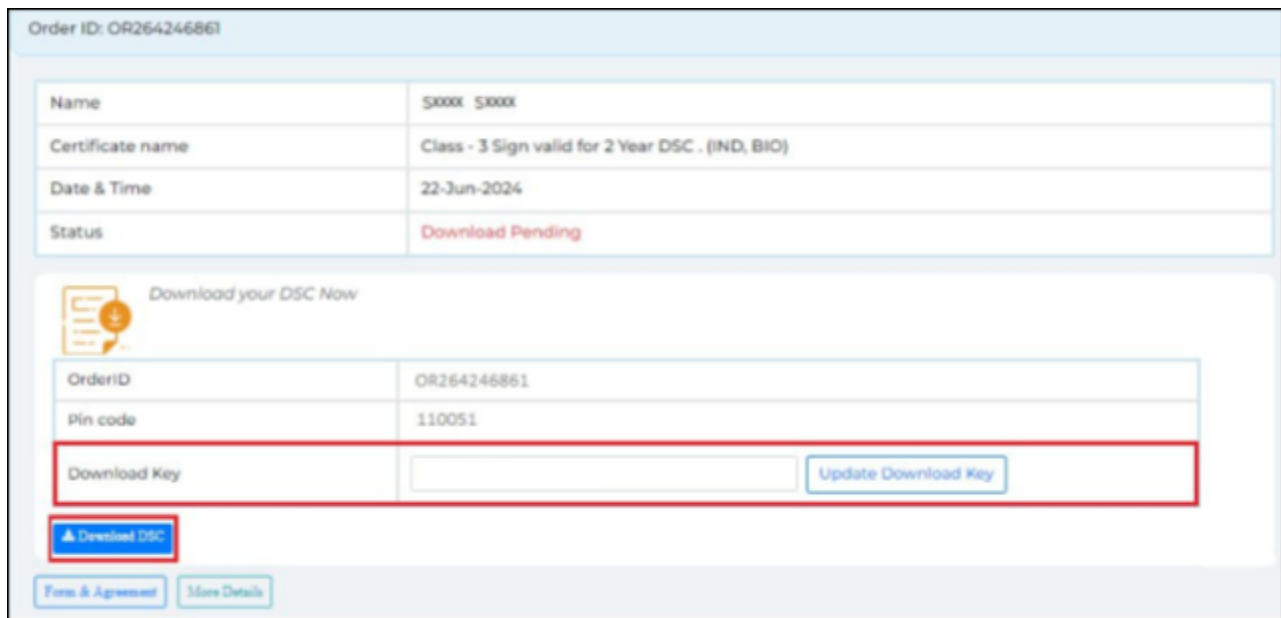
Upon logging in, your eKYC Dashboard will open. Here, you will see your order listed. Click on the **“Form & Agreement eSign”** option to eSign your Subscriber Agreement.



Your **Subscriber Agreement** will now be signed electronically. This completes the eSign process for your order.



After signing the Subscriber Agreement, your order will be ready for download. You have to set your **Download Key** before downloading. You will be able to view your **“ORDER ID, PIN CODE, and DOWNLOAD KEY”** on the screen.



To learn how to download your Digital Signature Certificate (DSC), click on the provided link: [“Click here to learn how to download your DSC”](#).